

Installation Manual

GCE

E-Registration 2021

Prepared by: Computer Service

Table of Contents

1. Insert the installation CD into your CD ROM	2
2. Completing the GCE Registration Wizard	4
3. SQL Server Installation	5
4. Accept and install SQL License	6
5. Instance configuration	8
6. Server Configuration	9
7. Database engine configuration	10
8. Installation Progress.....	11
9. Running E-Registration for the first time	12
10. Configure Database for E-Registration Software	12
11. Log into GCE Registration software	13

1. Insert the installation CD into your CD ROM

- a. Double Click on the file [eREG2021-Setup.exe](#)



- b. The window below will pop up asking you to select a location to install E-Registration. Simply click on [NEXT](#) as shown in figure 1b below.

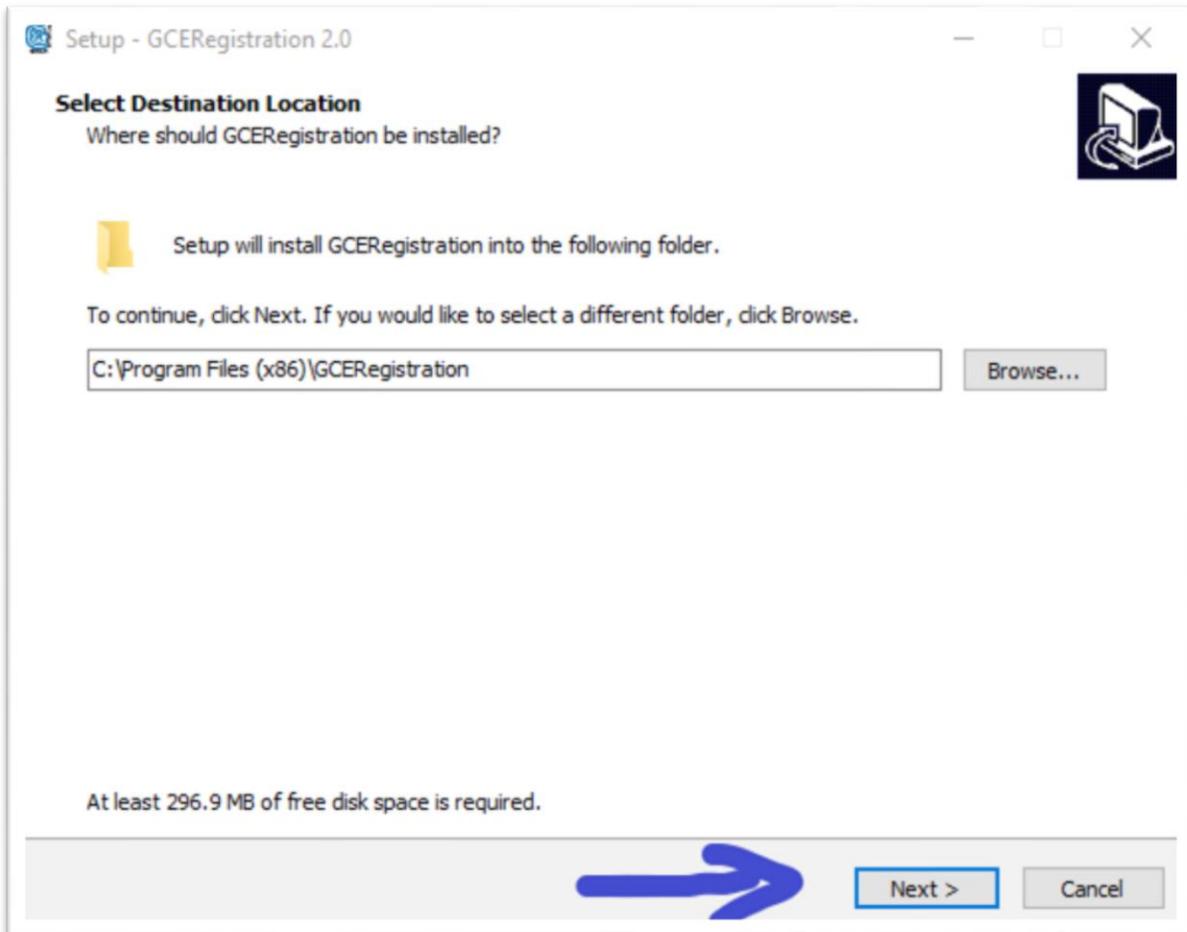
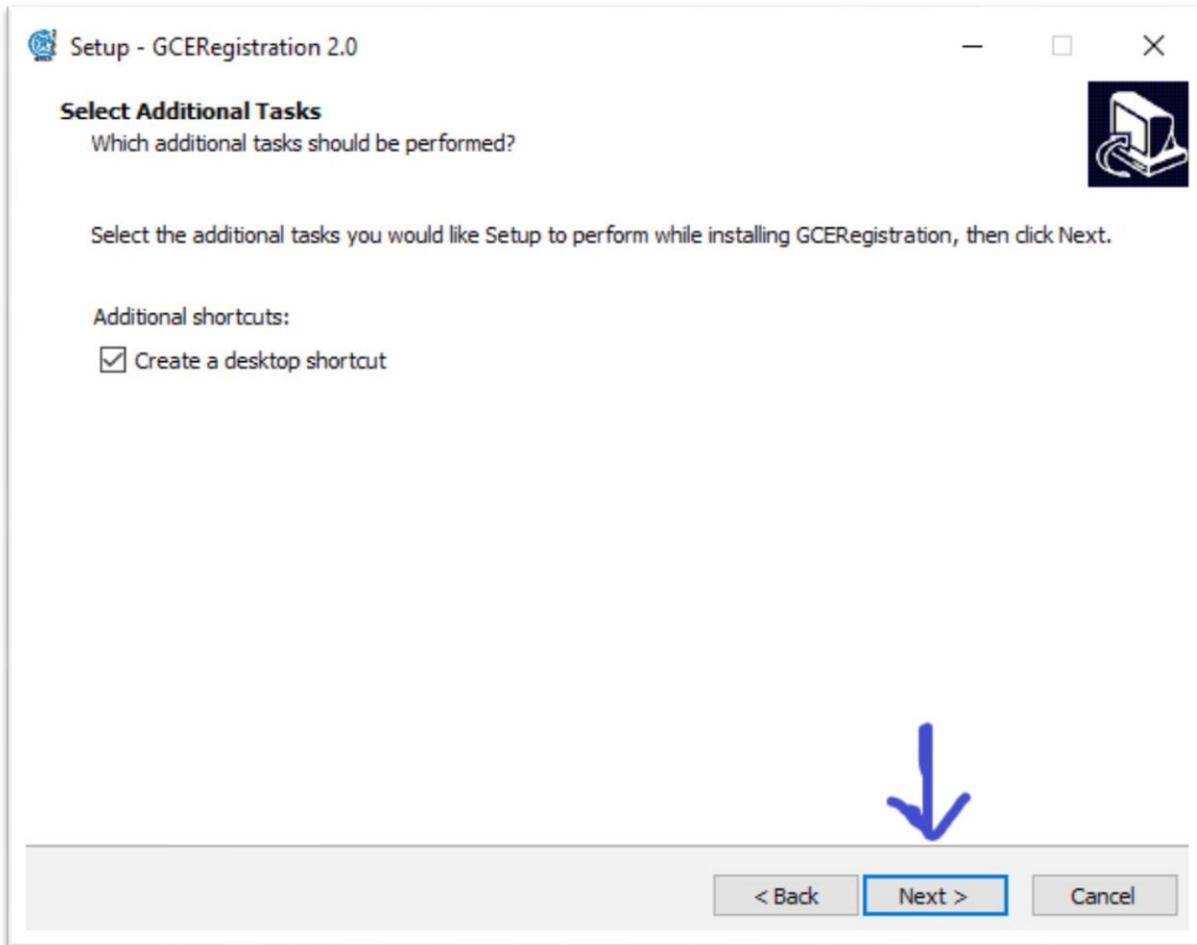
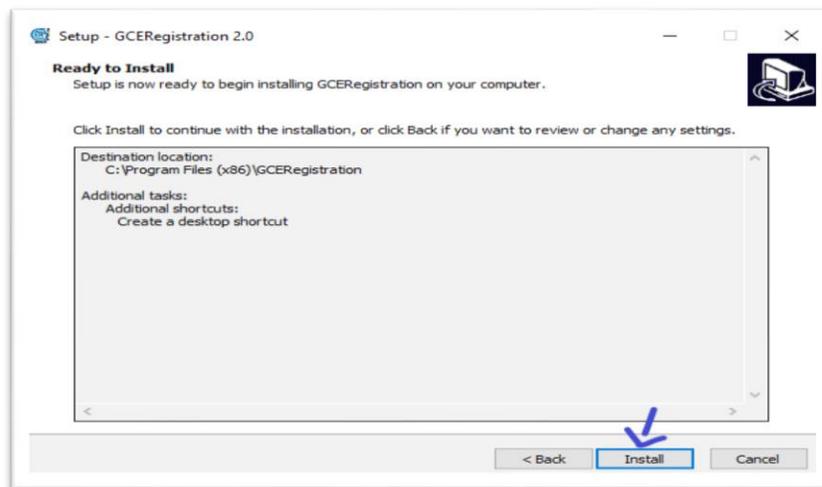


Figure: 1b

c. Click on **NEXT** in the following screen as shown in figure 1c below



d. On the NEXT screen click Install and allow the process to run as shown below



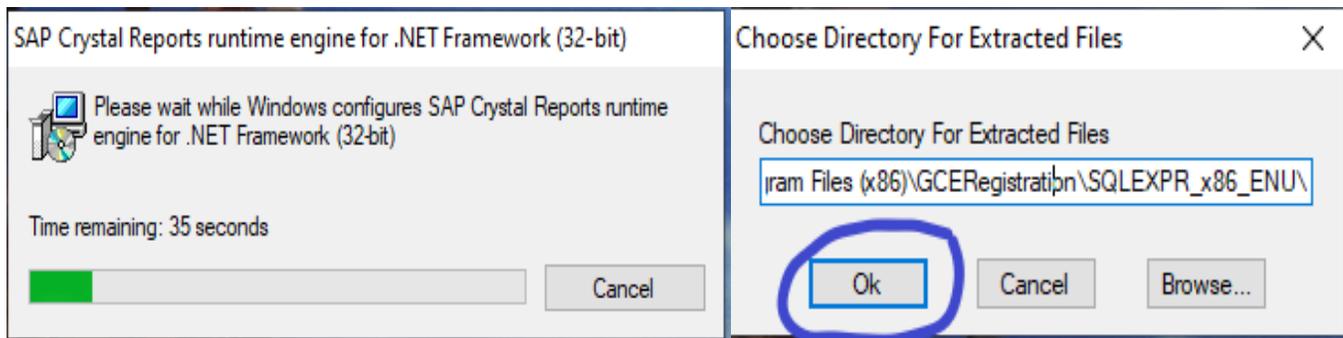
2. Completing the GCE Registration Wizard

When the process in 1b above completes, the interface in figure 2a below will appear, and at this stage you should leave the two options to install Crystal Reports and SQL Server selected. In the case were you are running the installation for the second time on the same computer and the previous installation already installed Crystal Reports and SQL Server then, you can uncheck the check boxes.



Figure 2a

Click on **FINISH** and wait for SAP Crystal Runtime to progress and click on **OK** in the next screen, as shown below.



3. SQL Server Installation

Stick to the following steps to install and configure SQL Server.

Choose the option **New SQL Server stand-alone installation or add features to an existing installation** as shown in figure 3a below.

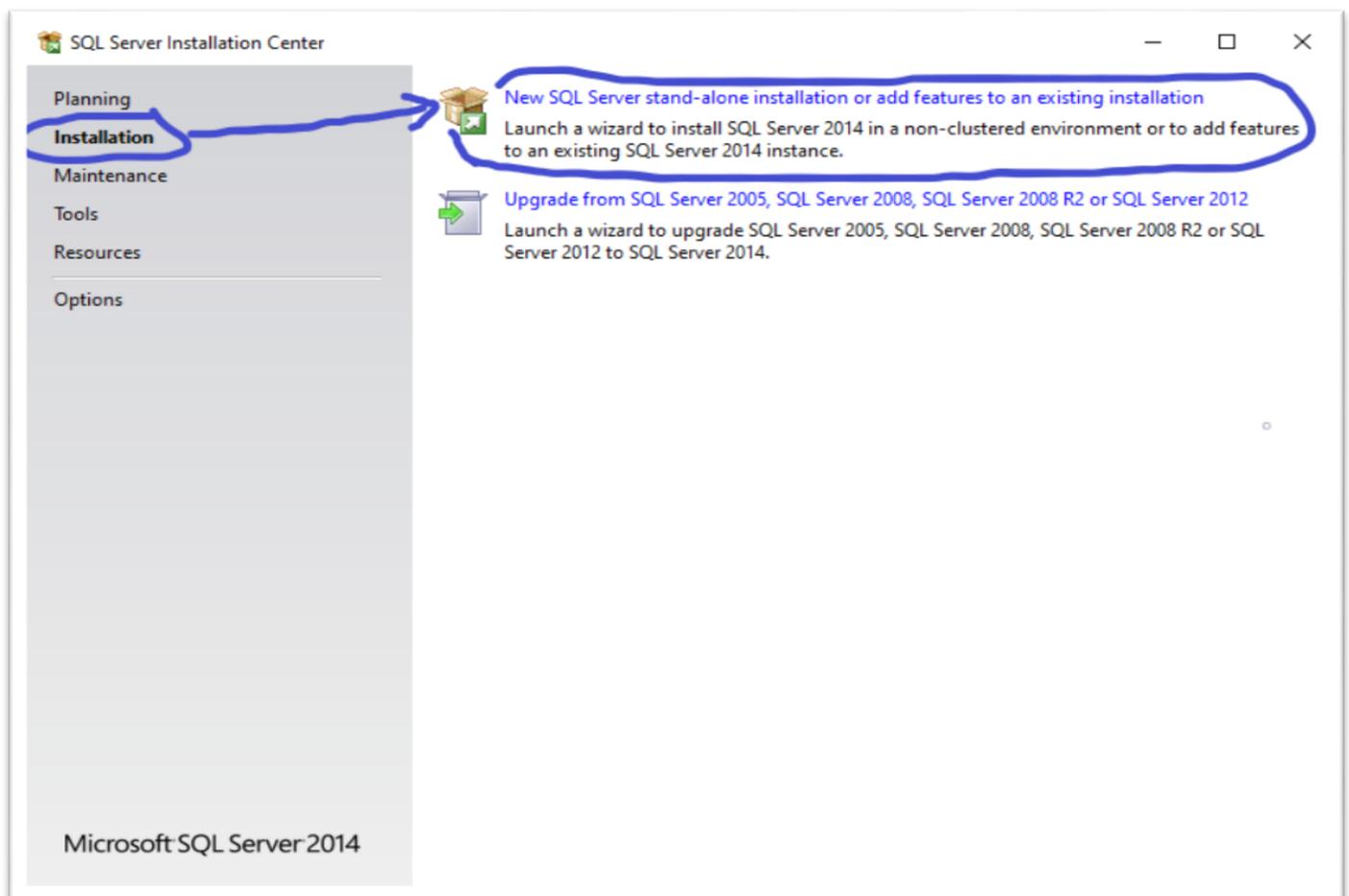


Figure 3a

4. Accept and install SQL License

- a. Select the option I accept the license terms. Leave the option to turn on Customer Experience unselected. Finally click **NEXT**. See figure 4a below

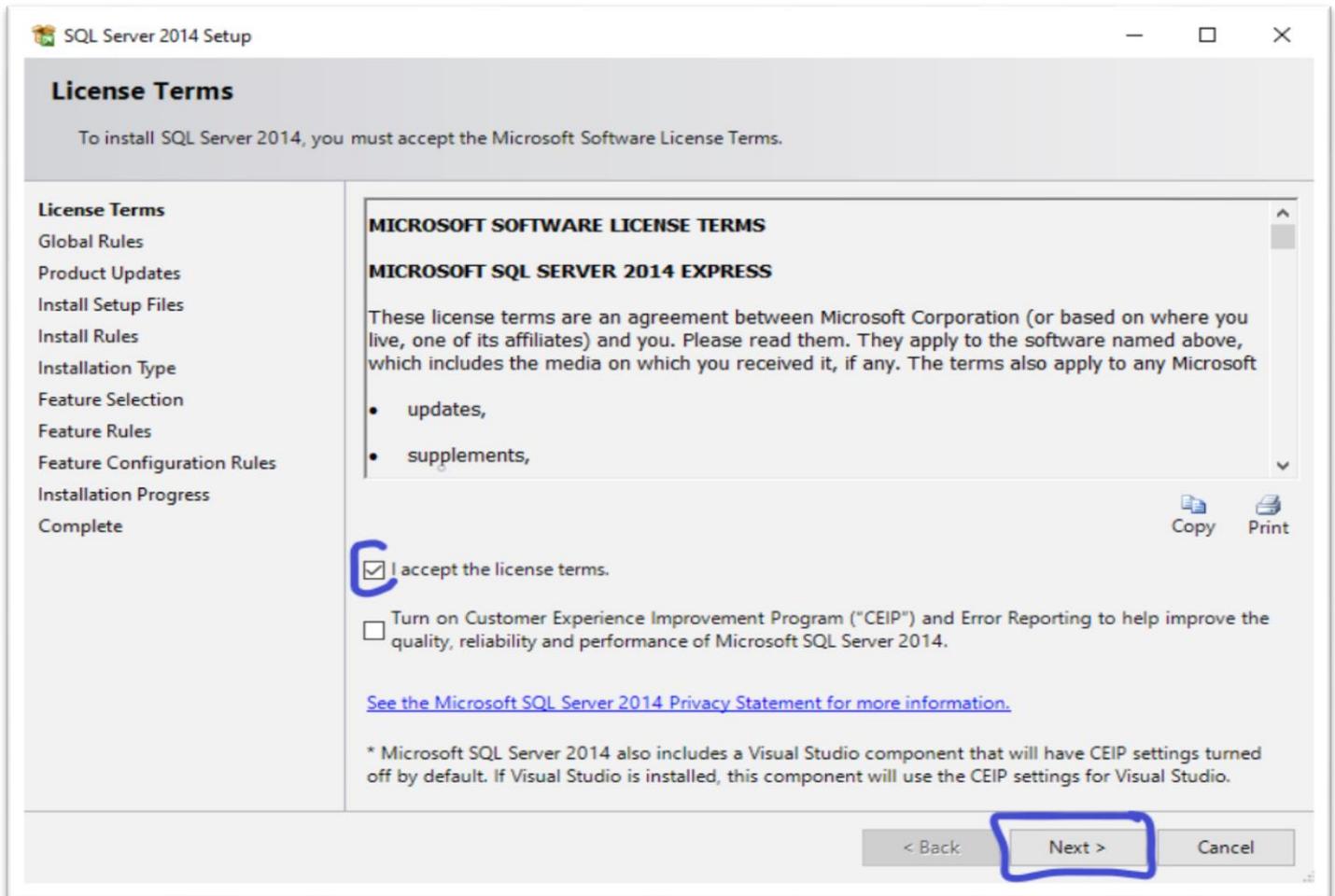


Figure 4a

b. Choosing the installation type, on the screen shown in figure 4b leave the default option and click on NEXT

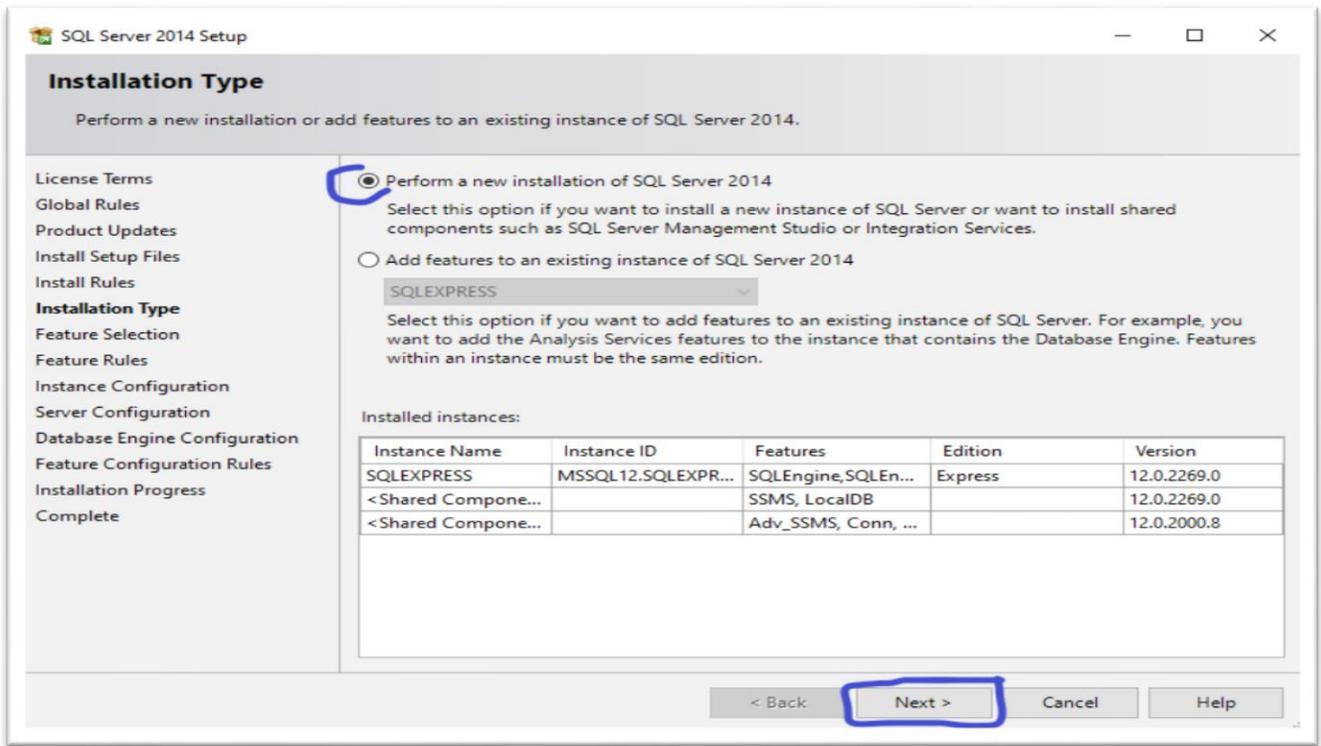


Figure 4b

c. Features selection. On the next screen leave all options as default see figure 4c below and Click on Next.

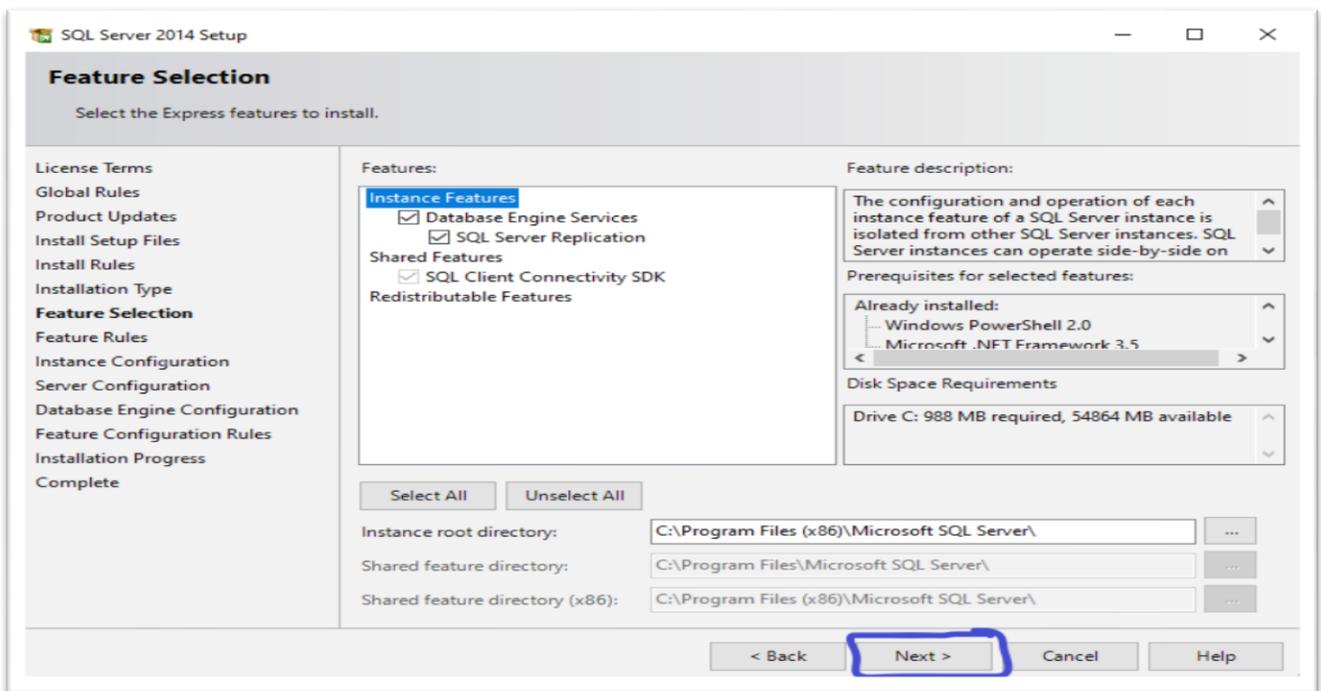


Figure 4c

5. Instance configuration

Choose the option **Named Instance** and give the name **SQLEXPRESS** and click **NEXT**. See figure 5a below.

Note: If you had previously installed SQL Express on your computer, the named instance 'SQLEXPRESS' will give an error, in this case if the version of SQL you previously installed is not version 14, then you are required to uninstall your version. And install this version which comes with the E-Registration software.

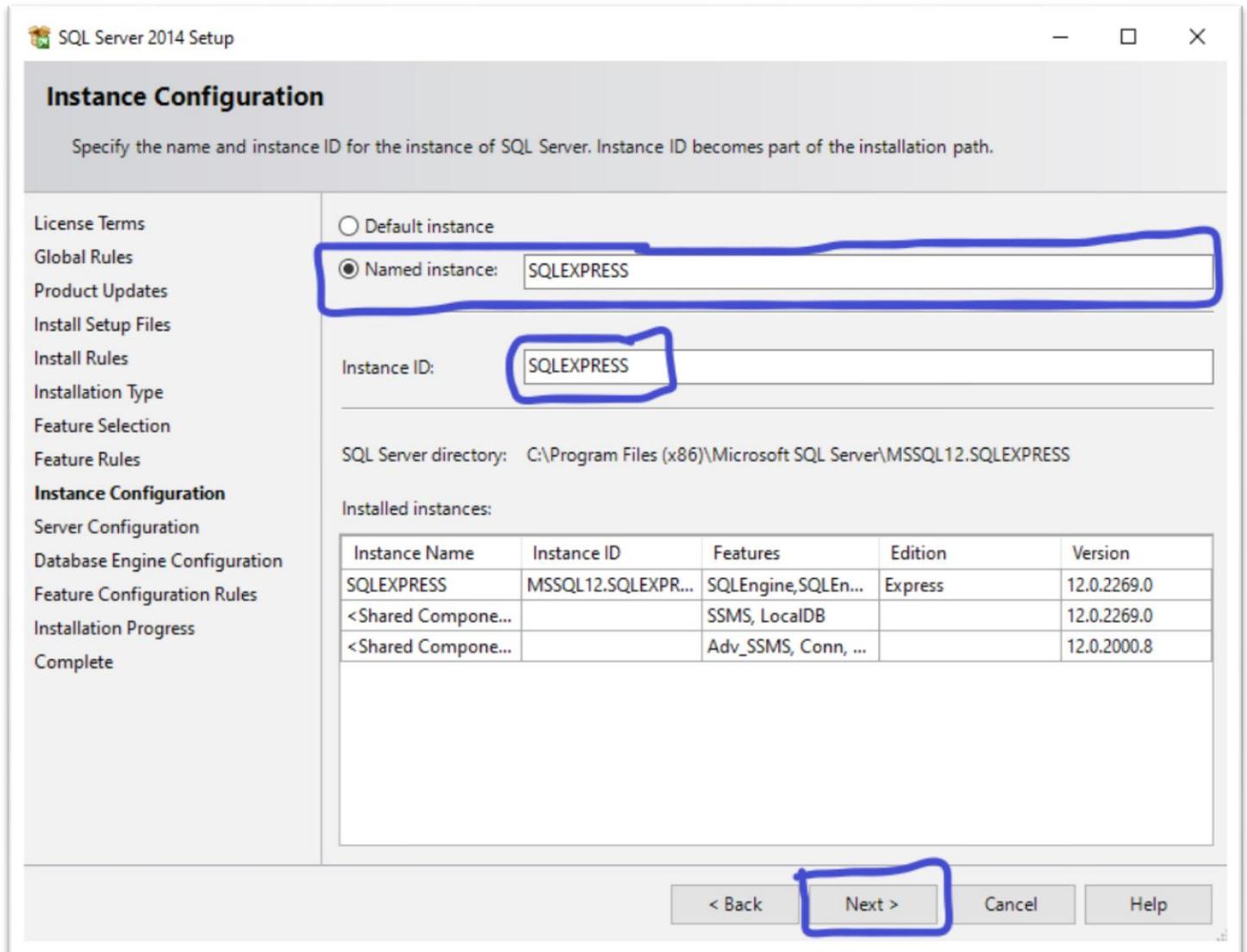


Figure 5a

6. Server Configuration

On the server configuration screen, leave all values default and click on **NEXT** as shown in figure 6a below

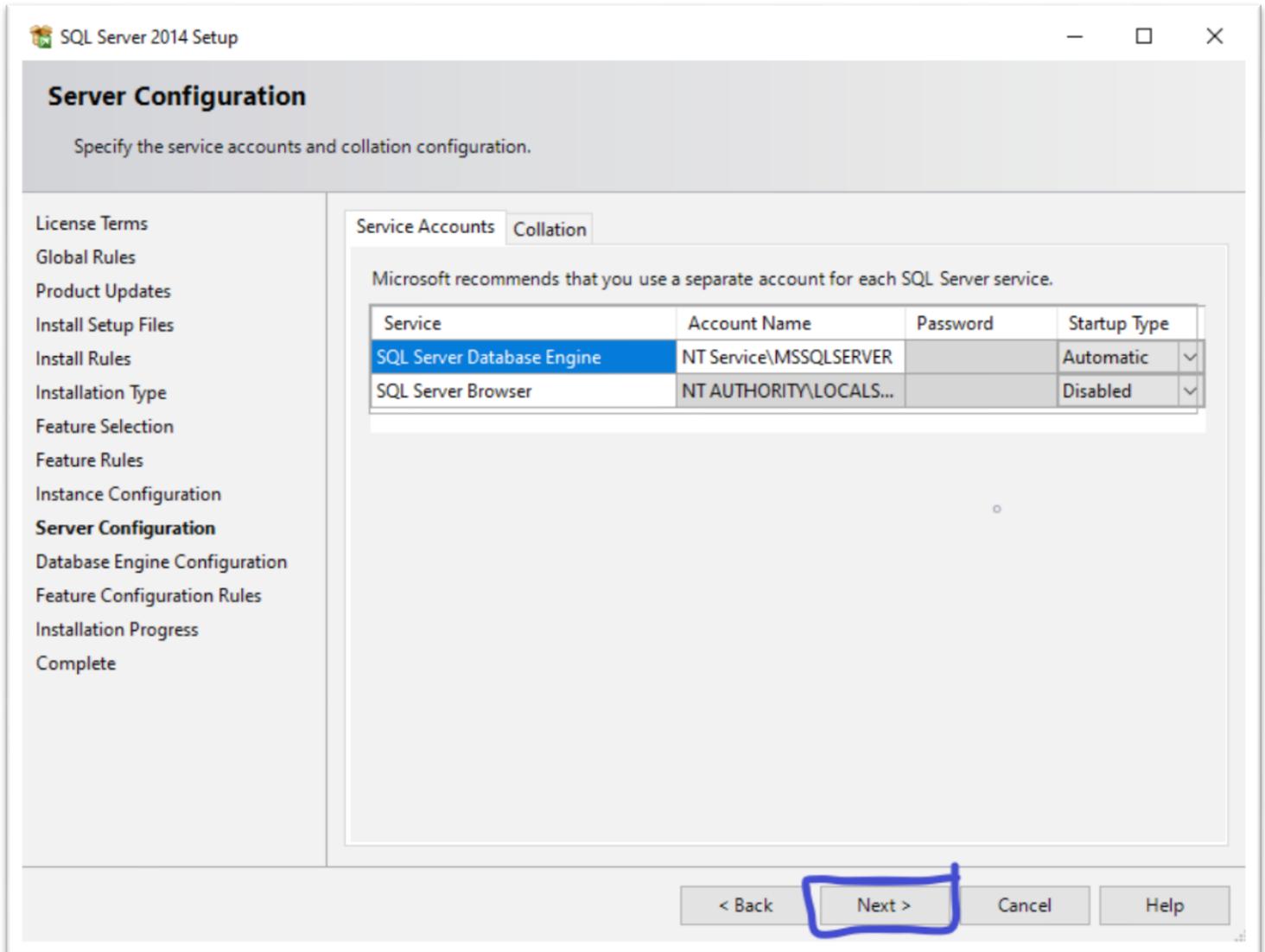


Figure 6a

7. Database engine configuration

Simply click on **NEXT** when you get to this screen as shown in 7a below:

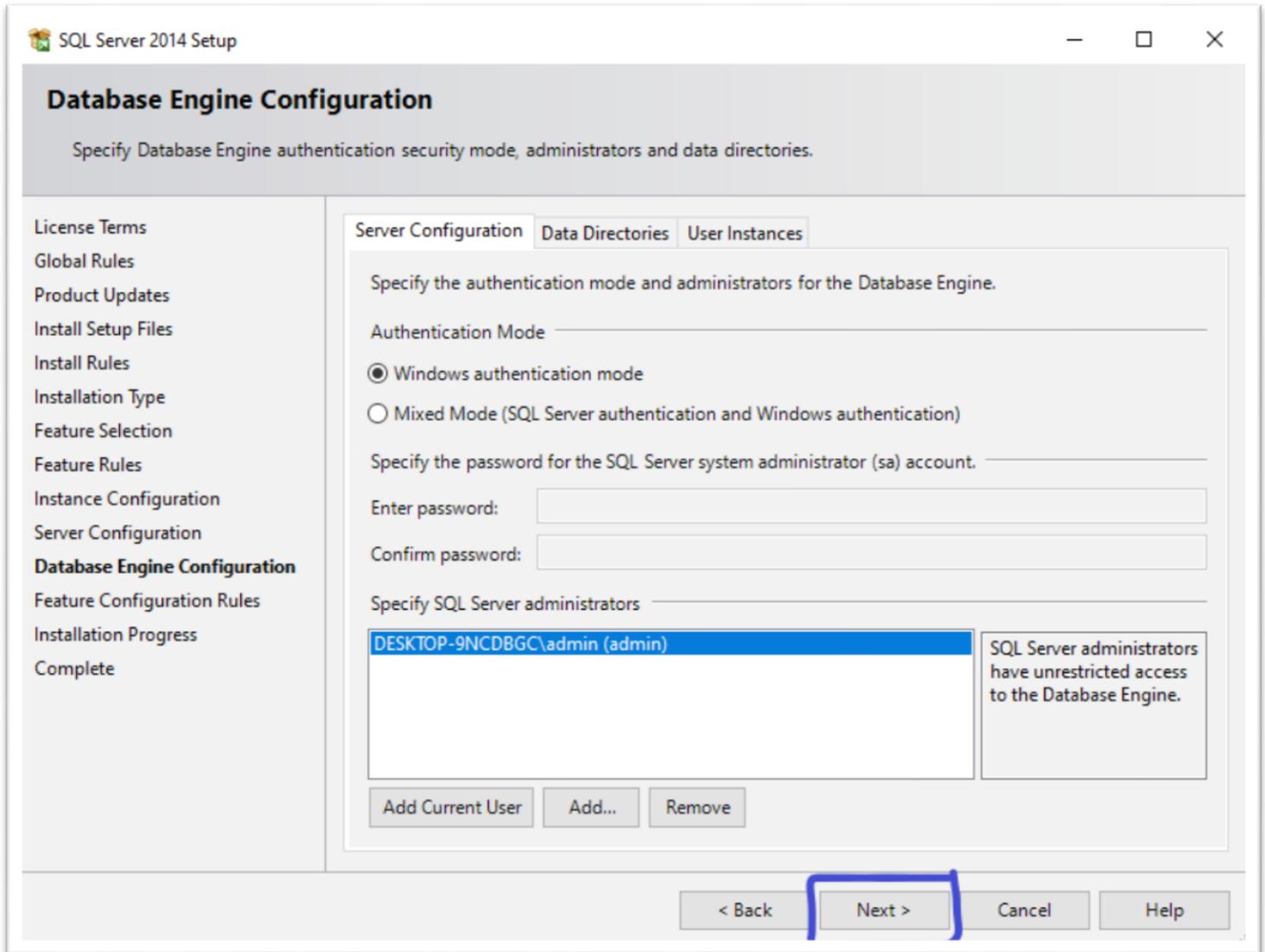
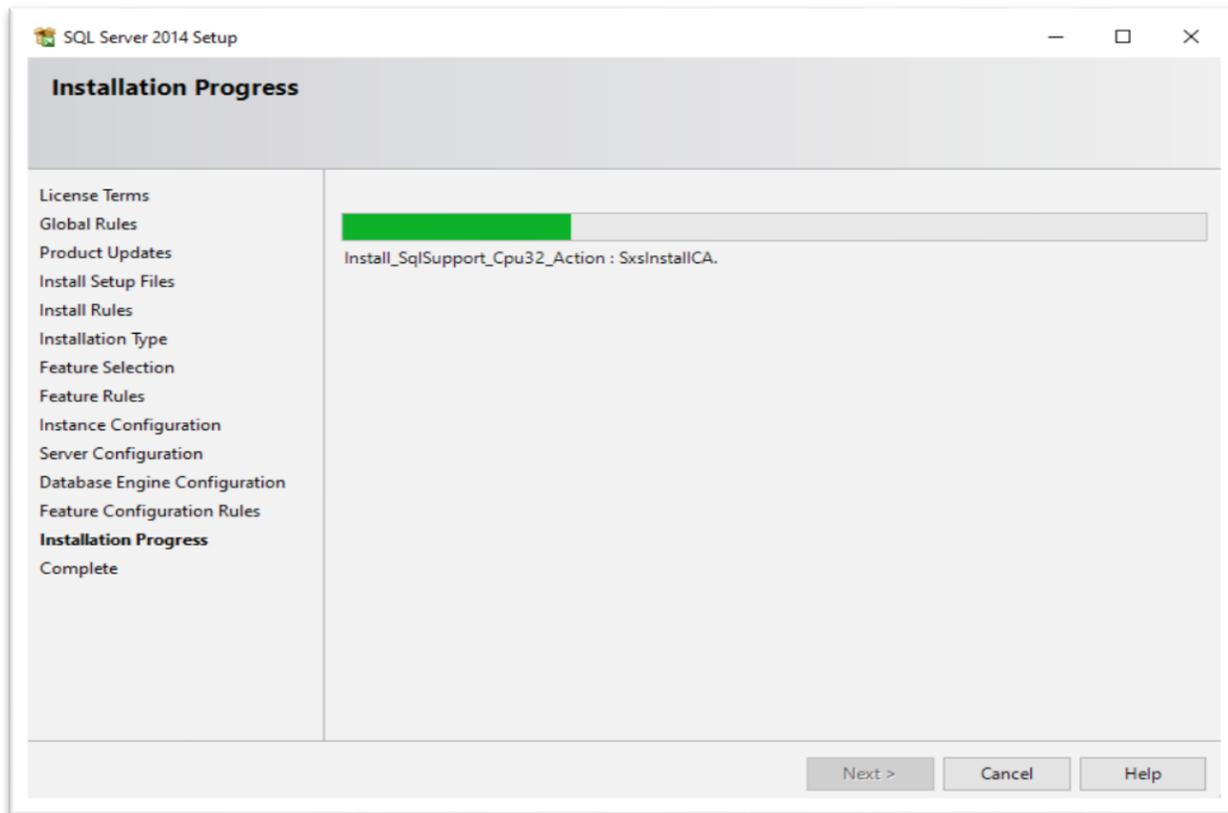


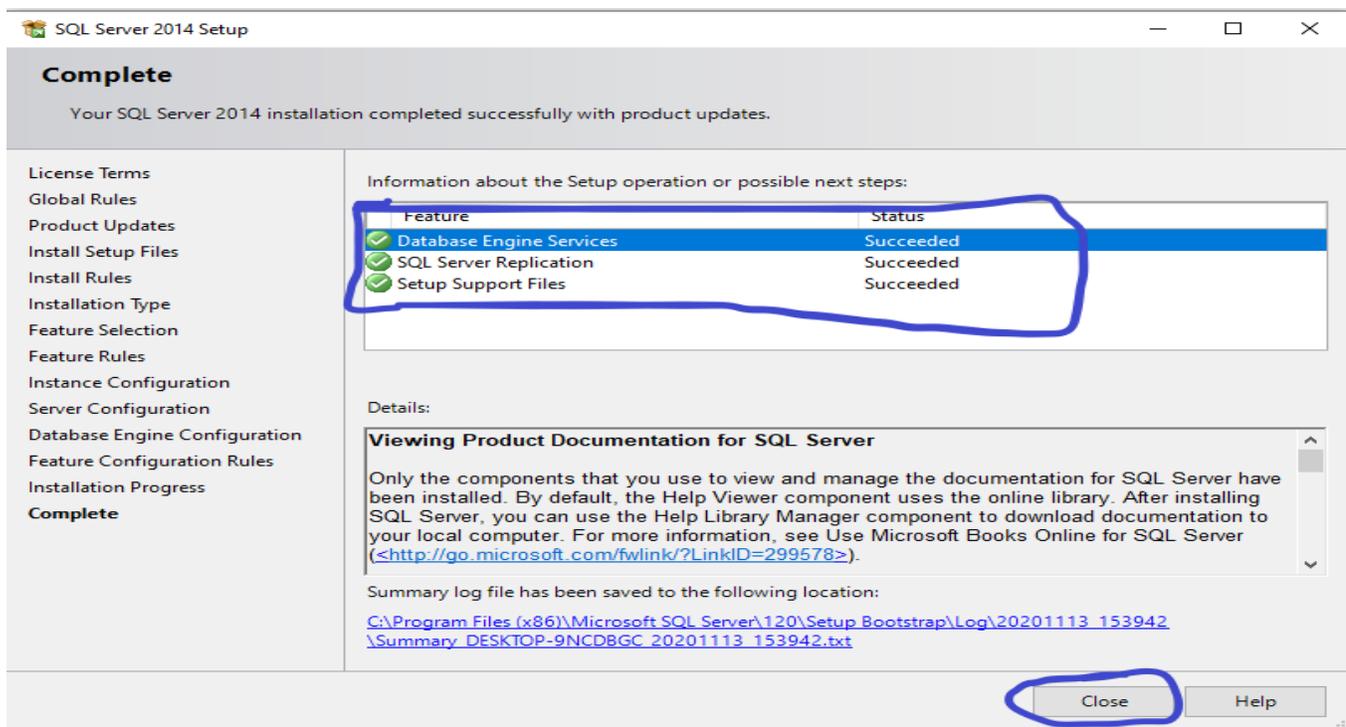
Figure 7a

8. Installation Progress

Once you get to this stage simply seat back and wait for the installation progress to finish



To confirm that your installation was successful you should see the following screen. All options must have green ticks shown below. Simply Click on **OK**



9. Running E-Registration for the first time

On your Desktop you will find a shortcut icon with the name **GCERegistration**. Double click on the Icon to run E registration software. The icon looks like figure 9a below.



Figure 9a

10. Configure Database for E-Registration Software

After double clicking on the GCEREGISTRATION shortcut, the following screen will pop up asking you to configure database as shown in figure 10a below. Simply click on **Yes** and follow step 10b below.

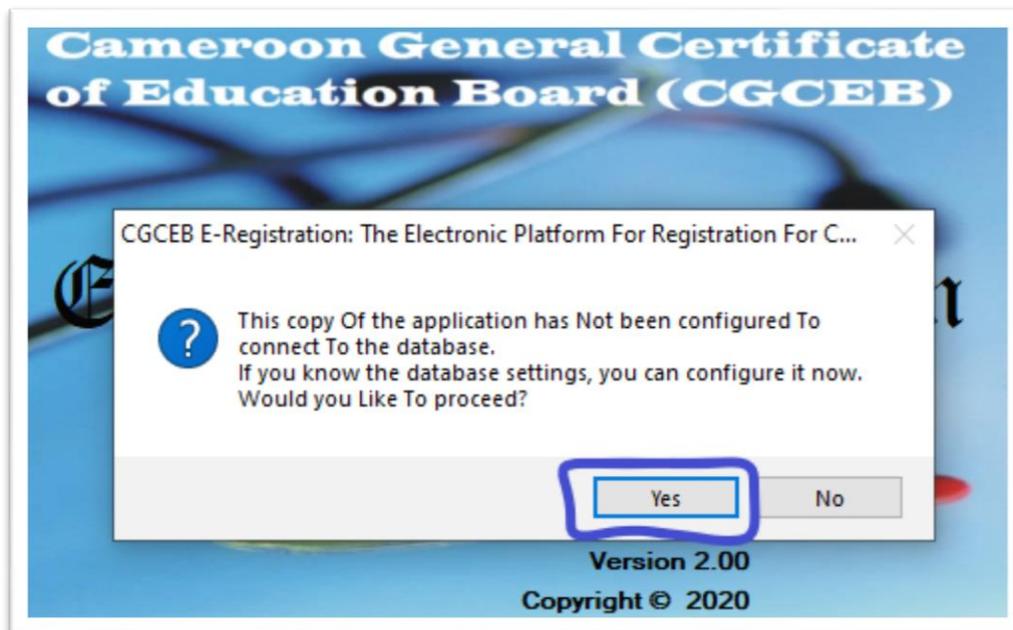


Figure 10a

10 b. On the locate database screen, Click on the drop downs for Server / Host and Authentication and set the values to the options shown in figure 10b below. Click on **OK** button. Once this is done the E-Registration software will open and take you the login screen as show in figure 11a below.

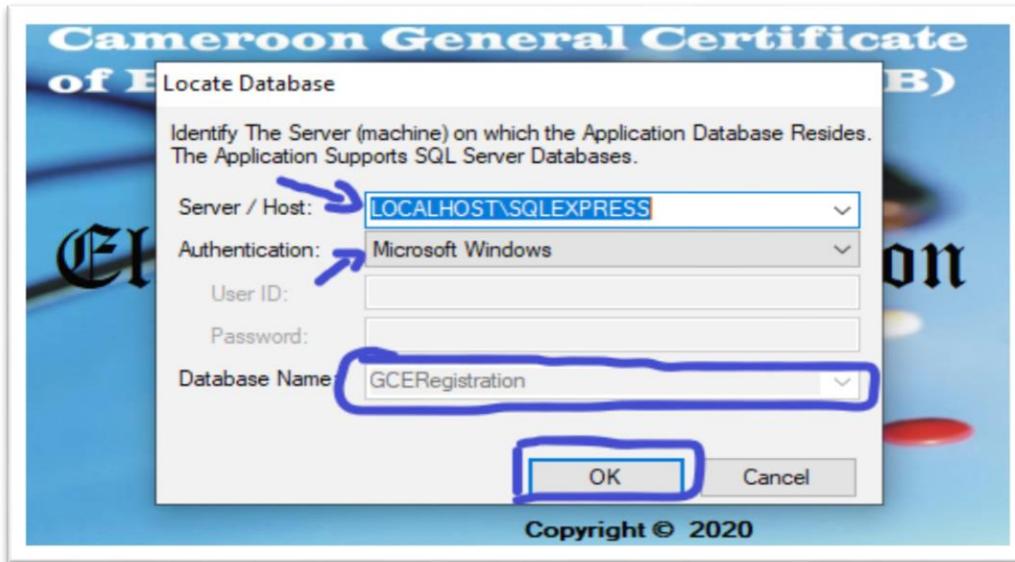


Figure 10b

11. Log into GCE Registration software

Once you successfully install the software, at this stage the login screen will pop up. In order to login choose the Examination, Centre Number and password (provided to you by the GCE Board) and Click **OK**.

